

OXFORDSHIRE AA

MINUTES OF THE COMMITTEE MEETING HELD FRIDAY 8TH JUNE 2007 AT EXETER HALL, KIDLINGTON.

Present – Alan Vincent, Lyn Hopkins, Kate Worrall, Barrie Strange, Graham Pickup, Mike Shipway, Richard Jegou, Paul Harris, Alan Roche, Christine Benning (Sub-Regional Manager – South), Sue Burns (GOR), Trace McCallion (GOR), Steve Flynn (BIC), Alan Woodland and Will Atkinson.

1. **Apologies** – Catherine Parkinson (PADO), Paul Felton (T&G), Pete Chivers and Colin Mitchell.

2. **Minutes from the previous meeting held 30th March 2007** – Proposed – GP and seconded by – BS. All agreed to be a true record of the meeting held.

3. **Matters Arising** –

a) Item 5(a)(v) – KW confirmed that the fleeces had been ordered, but not yet received.

b) Item 6(b) – U20/U17/U15 – September – Photofinish –AV/LH to sort out the entry data for the results, ongoing. **ACTION** – AV/LH

c) Item 7(b)(iii) – MS confirmed he had sent out the entry information for the County Road Relays.

d) Item 9© - AV contacted Les Newell at Tilsley Park concerning the condition of the throw areas. AV reported that LN will ensure improvement in the future.

4. **Communications Task Group** –

a) **Secretary's Report and Correspondence Received** –

i. **SEAA/AAA/UKA**

- SEAA Standards Scheme 2007/2008.

- SEAA Preliminary Notice of AGM – 21st July 2007 at Hamilton House, Mabledon Place, London at 11.30 am.

- SEAA Minutes of the Eligibility Committee meeting held 26/03/07.

- SEAA notification of General Committee meeting to be held 09/05/07 at London.

- SEAA Minutes of the General Committee meeting held 7th March 2007.

- SEAA Minutes of the Eligibility Committee meeting held 30/04/07 –

- Samantha Molyneux Radley AC to Enfield & Haringey

- Sophie Tyers Banbury Harriers to Radley AC

- SEAA Minutes of the Track & Field Management Committee meeting held 14th March 2007.

- T&F Management Committee no longer exists from 1st April 2007, Discipline Working Groups now in operation.

- SEAA Information Update No. 107 – April 2007 –

- Oxford City AC secretary now confirmed as Jane Castle.

- Request from J Woodhouse from Stoke on Trent for list of club secretaries in the County. No one knows, LH sent him the Oxon AA website address.

- SEAA cheque for £320.43 unattached levies – to KW.

- SEAA Minutes of the Management Group held 4th April 2007.

- SEAA Agenda for the General Committee Meeting to be held 6th June 2007.

- SEAA General Committee – T&F Discipline Working Group Report.

- SEAA Minutes of the X-C Management Committee meeting held 15th March 2007 – new Competition Working Group – Chairman M Howard, Championship Secretary J Lofts and Budget Manager C Stott. Other members E Nash, S Herbert, G Brown and J Mower.
- ii. **OTHER**
- Sportshall fixture fees – Oxford City £21.00, Goring & Wallingford £24.00 – both for final fixture at Witney – to KW.
 - New Secretary for Oxford University Press AAC – Liz Thompson, 32 Glyme Close, Woodstock, OX20 1LB.
 - Invoice from Windrush LC for Officers Meeting 22/05/07 – to KW.
 - UK Counties Athletic Union – AGM notification – Sunday 27th May 2007 at Bedford Int'l Stadium.
- iii. **RACE ENTRY FORMS**
- Hampshire AA – Senior 8 Way Inter County Meeting – Sunday 12th August 2007 confirmation of participation from Oxfordshire. Enclosed – timetable, declaration forms.
 - UK Counties Athletic Union – Entry form for 2007 Inter-Counties Half Marathon Sunday 24th June 2007 at 10.30 am at Humber Bridge.
 - 2008 Two Oceans Race – South Africa – Ultra Marathon 56km.
 - UK Counties Athletic Union – Inter-Counties Track & Field Champs 2007 – 27th and 28th May 2007 at Bedford. Sent to Kay Reynolds and Gary Jennings.
 - Stranraer Half Marathon – Saturday 2nd June 2007.
 - St Albans Half Marathon – Sunday 10th June 2007.
- b) **Grant Application Goring & Wallingford** –
- Grant submitted direct to Sub-region. Unfortunately, the application was not quite ready and some of the equipment should be applied for at county level and some at Sub-Regional, the grant has not been dismissed altogether.
 - CB visiting Goring & Wallingford on Monday next week.
 - Equipment list of items required has been produced, when final list produced, to be sent to LH. She will then consult with AV, KW and BS they have been empowered by the committee to make a decision. **ACTION** – **Goring & Wallingford/LH/AV/KW/BS**
 - They could also apply for Awards for All.
 - To aid the application as many people as possible should go on line and register their support by September at www.joinourteam.com
- c) **England Athletics Update – AV reporting from meetings** –
- AV attended the Sub-Regional Management Group meeting on behalf of the County. Both AV and CM are our representatives. (Region = Hants, Berks, Bucks and Oxon).
 - Alan Harrison Chief Executive of England Athletics – referred to him.
 - Power of 10 update.
 - Road Running Forum took place in April.
 - Regional Grant £55k over 3 year period for clubs. SE Region has 18% of National Workforce
 - on coaching side.
 - Grant panel met – grant for Pole Vault coaching clinics and to pay for Photofinish at Champs.
- d) **Regional Council Meeting held 16th May 2007** –
- AV represented the County at the meeting held, chaired by Peter Masters.
- Club and Coach Development Funding from Sport England. Funding awarded for 2 projects – Flying Coaches 2 per county and 2 Development Days 2 per county both to target jumps and throws. CB to survey clubs to see what is required. £20 charge per club would be suggested.

- Regional Plan for 2007-2008 discussed – to be posted on the website.
- KPIs – Key Performance Indicators – The SE targets are listed in the Regional Plan.
- Club:Mark – Clubs must register to be “working towards” Club:Mark. ET and CB will issue the form to the County ADOs.
 - Changes to Club:Mark process will take effect from June 1st. ET & CB will circulate these.
 - From June 1st completed Club:Marks will be assessed by the Sub Regional Management Groups.
 - Annual spot checks will take place to ensure clubs are maintaining the standards.
- Road Running / Endurance – Colin Goater of Hants, Endurance Performance Holder.
 - Road Running Forum held April 28th proved a successful start.
 - Road Running Leadership Group formed.
 - 30 Clubs attended and 15 individuals are interested in being on the RR Leadership Group.
 - First meeting to be held June 23rd at TVAC, Terms of Reference to be drawn up by group.
 - Road Running Clubs need to be informed of the benefits of affiliating to EA.
 - Endurance Officials – 30th June is the deadline for registering for their qualification / grading.
- Competition – Mick Bromilow presented Draft 7 of the Plans for Competition – to be implemented in 2009.
- Club Development – Mick Bromilow to organise a Club Conference in Sept/Oct.
- Coaching – Chris Bowman – A Regional Coaching Project Group has been set up. The group is a Virtual Coaching Group. To be conducted by email.

e) **Report from the SESEL 2012 Conference held 9th May 2007** –

AV reported that he had attended the SESEL meeting, to discuss the way the SE addresses opportunities by having the Olympics in London in 2012. Business opportunities and how to up-skill the young and the not so young. Also discussed volunteer and competition opportunities.

f) **Website** – All running OK.

g) **Press & Publicity Officer** –

MS reported –

Press releases since last meeting –

- County Track & Field Champs - 9th/12th/13th/16th May.
- County v University – 13th June.

Press releases to be submitted before next meeting –

- Yarnton 5 mile (County 5 Mile Champs) – 14th July – Road.
- U13 boys and girls at Kingston-on-Thames – 29th July – T&F.
- 8 Counties meeting for senior men and women at Portsmouth – 12th August – T&F.
- South of England U15 & U20 men and women at Cophall – 26th August – T&F.

Reports & results to media since last meeting –

- White Horse Half – 1st April – good coverage.
- County Road Relays – 15th April – good coverage.
- County T&F Champs (various days) – some coverage.

Reports to be sent before next meeting –

- Yarnton 5 Mile.
- 3 forthcoming T&F meetings (see above).

Newsheet – next issue at the end of June. Items for inclusion before the 30th June to MS.

5. **Officers Task Group** –

a) **Treasurer’s Report** –

KW reported –

- i. Funds stand at £8000.34.

- ii. Income since the last meeting was £2720, significant sums were –
 - Road - £320 SEAA fees, £225 Road Relay entries, £10 Grand Prix Entry from Kidlington.
 - X-C Coach Fares I/C £115.
 - Track & Field Champs Entries £1444, Open Entries £44. KW has one cheque made payable to Peter O’Keefe.
 - Sportshall Entry fees £178, Travel Grant £250 – to be distributed amongst those athletes and coaches that attended. LH to obtain list, KW to give a cheque to LH. **ACTION** – **KW/LH**
 - Sale of vests - £130.
- iii. Expenditure since the last meeting £1312, significant sums were –
 - Road – Road Relay officials mileage £106, First Aid £69.
 - First Aid for X-C £49.
 - Track & Field Champs expenses as listed in accounts £675.
 - Vests, crop tops £239.
 - Sportshall Trophies £77.
- iv. Due in the next few weeks -
 - We still have some outstanding expenses for the Track & Field – including venue hire for Horspath and Banbury, officials’ lunches, first aid for the 16th May. KW does not have a note of the Banbury fees, but the total costs last year were in the region of £1000 and Horspath have charged a lower rate this year, so should come well under that.
- v. Coach has been booked for the U13s at Kingston, last year the cost was £385 but this is offset by fares received.
- vi. The cost of the County X-C venue has still not been billed – should be in region of £125.
- vii. KW should get the Officials Fleeces this week; cost will be approx. £320 depending on carriage cost. Need to decide the selling cost – proposed £20, committee agreed.
- viii. September will see the costs of the U20/U17/U15 hitting the cash flow. KW has a budget from BS and together with last year’s costs to fill in any unknowns we are looking at £800 - £900.
- ix. We should be OK for medals for the rest of the Financial Year.
- x. Development Account funds stand at £4673.44. No movement since the last meeting, but we have had a request for assistance with starters fire-arm.

b) **Report from the Officers’ meeting held 22nd May 2007** –

AV, LH, KW and BS attended – discussed the way forward towards 2012.

- UK Facility Strategy put together, West Oxon and Wallingford put forward by CB. Support for small scale facilities, CB would write a letter.
- Steve Flynn of Bicester reported that due to an increase in population will mean that a synthetic track will be built in Bicester. As a large area has been allocated for sport and recreation provision by Cherwell DC and this has planning permission. Bicester AC and Oxon AA to be consulted in early 2008 on the requirements of the club.
- Lack of School events other than in the north of the county, lack of teachers with experience, lack of funds available. Other sports seem to have teachers trained.

6. **Track & Field Task Group** –

- a) CAU Track & Field Inter Counties men on 27th & 28th May –
- | | | | |
|-------------------|--------|-------------------------|----------|
| Perris Wilkins | Discus | 3 rd | 47.40 |
| Matthew Ashton | 5000m | 5 th | 14.49.49 |
| Tom Penfold | 1 mile | 7 th | 4.24.73 |
| Jonathan Lodowski | 400m H | 5 th in heat | 55.80 |
| Ben Owen | 200m | 6 th in heat | 21.79 |
- 2nd in Rockingham Trophy with 18 points.
- b) CAU Track & Field Inter Counties women on 27th & 28th May –
- | | | | |
|------------------|--------|-------------------------|----------|
| Josephine Rhodes | 5000 m | 11 th | 19.05.09 |
| Martine Bomb | 100m H | 7 th in heat | 14.97 |

Hannah England	1500 m	2 nd	4.27.63
Claire Triggs	400 m	3 rd in heat	58.24
Imogen Miles	TJ	14 th	11.50

- c) Team managers – BS reported that there are team managers for all this years Track & Field Inter County meetings, with the exception of a men's team manager for the U20/17/15 meeting in September. One person is interested; BS is still waiting for confirmation.
- d) County X-C Champs, Banbury are willing to host on Sunday 6th January 2008.
- e) Indoor Inter-Counties – Berkshire have asked if we are interested in a Berks, Bucks and Oxon (may include Hants to make it a sub-regional championships) Indoor Inter-County meeting at TVAC, Eton in the winter of 2008. We have replied that we are interested and waiting for a date.
- f) County Track & Field Championships – BS reported –
- The 10k was held on Wednesday 9th May at Banbury, only 3 men and 1 woman took part.
 - Most of the Championships were held on the weekend 12/13th May at Horspath.
 - The remaining Championship events together with an open meeting was held at Banbury on Wednesday 16th May.
 - It rained at all the meetings. On the 12th all events were stopped twice due to torrential rain, on the 13th at about midday all the field events were postponed on safety grounds. The relays were cancelled. Only the track event was held for the Minithon and certificates given to those who took part.
 - The postponed high jumps and triple jumps have now been held, but again in drizzly rain.
 - The remaining javelin events will be incorporated in with the County v University meeting on the 13th June.
 - The number of entries was 186 men and 153 women. 31 boys and 18 girls entered the Minithon. The university entered a large number of seniors, which they use as a final fixture before the Varsity meeting.
 - A letter has been received from one parent querying the entries, name incorrectly recorded. AV will reply. **ACTION – AV.**
 - AV thanked BS and PO and all involved in the running of the County T&F.
 - The Hammer at Banbury, 17+ took part, male and females all throwing in the same pool, took over 3 hours. Should be split male and female, to be looked at for next year.
 - BS has drawn up a best performance in each age group list for consideration. BS has all the trophies and plaques to present to the new holders.

Senior	Perris Wilkins	Banbury H	Discus	51.97m
Under 20	Jonathan Lodowski	Enfield & Haringey	400m H	55.8s
Under 17	Seb Tully-Middleton	Banbury H	200m	23.1s
	William Jones	Reading AC	Long Jump	5.96m
Under 15	Jackson Curtis	Bicester AC	Javelin	40.80m
Under 13	Freddie Curtis	Bicester AC	Javelin	40.39m
Veteran	Alistair Duncan	Radley AC	200m	25.7s
Senior	Imogen Miles	Cardiff AC	Long Jump	5.46m
Under 20	Lucy Boggis	Formerly Radley	Shot Putt	11.35m
Under 17	Sophie Tyers	Radley AC	800m	2.17.8s
Under 15	Melissa Hawtin	Oxford AC	3000m	10.23.9m
Under 13	Kimberley Sutherland	Radley AC	Long Jump	4.56m
Veteran	Jackie Charles	Radley AC	Triple Jump	7.45m

- g) **PADO** – CB confirmed funding for Catherine Parkinson for next year, £3000 County Squad Day and funding for Coach Scheme. Clubs can have coaching sessions. Regional Level – Elspeth Turner has produced a SE Region Newsheet for information. Grant scheme up to £42k for region.
- h) **Sportshall** – nothing to report at present.

- i) **Coaching** – CM unable to attend, he sent in his report.
- **U13/U15 Squad Day** – April 15th at Horspath was a great success in terms of weather and the turnout from a very good cross section of club athletes. We were lucky to have Tony Bateman a very experienced Jumps Coach from Hampshire take the High Jump group and Alan Calver who has come back into sprint coaching sharing the Sprint group with CM, this enabled them to focus the group on different aspects of sprinting and allowing a normally large group to be split up and therefore getting more individual time with each athlete. This session was better attended by observer coaches, which is a positive sign for the plan to develop the quality of coaching being delivered in the County. CM wished to thank Catherine Parkinson from Sports Development, and all the coaches and athletes for helping to make the day one of the best County track days we have had. The good news there are more to come starting in late September early October 2007.
 - **Power of Ten** – There was a presentation of Power of Ten t-shirts too around a dozen athletes and half a dozen coaches by Eileen Kear MBE and it is hoped we can add to this number as the year progresses. We still have a number of athletes who are eligible to receive t-shirts. CM asks any coach or club official to check the website www.powerof10.info/ for their own athletes who are eligible to receive a FREE t-shirt and then contact CM for form to complete – oxoncoaching@hotmail.com
 - **Pole Vault Development** – CM reported that the application was successful and the County has been awarded £1650 to help set up a squad to bring on U20 Pole Vaulters in the County. We will be running a FREE ‘Come & Try’ day on the 21st July at Tilsley Park from 10am until 4pm U13s and U15s in the morning and U17s and U20s in the afternoon, all coaches and club officials are welcome. Ian Marriott and Bruce Hendrie will run the squad, with a regular coaching at Tilsley Park on Tuesday evenings. We are also looking for an indoor venue for the winter months. Please encourage all U20 club members of this open day. The money for this and the ‘Power of Ten’ has come from the SE England Regional grant fund and is an example of how the new system is putting money directly into County, Club and coach development.
 - **Club Development** – There are a couple of grant applications to the sub regional group for funds to buy equipment for use by individual clubs, this had to be turned down as the regional funds are for development work open to County and Regional access. The County feel this type of grant should come from the County. We are currently working with Goring & Wallingford to look at providing them with funds for equipment and advice to help strengthen the good work they are doing to increase their membership and the quality of the coaching being delivered. Therefore, if you have a need to more equipment, coaching or management help to strengthen your club please contact CM or AV.
 - **CRB Checks** – CM asks if you are a coach get your CRB check done as soon as possible. Very soon if your coaches and officials are not CRB checked they will not be able to work with children. Contact CM with any problems. oxoncoaching@hotmail.com
- j) **Officials** – AV reported –
- AV attended the National Officials’ Conference on Sunday 15th April at Solihull.
 - AV chaired a meeting of the Regional COFSECs on 16th April.
- i. One of the big issues at present that was touched on at this meeting and again at subsequent England Athletics Regional meeting is the possible need for a Regional Officials’ Leadership Group. The COFSECs are generally resistant to this idea, as some of them want to retain a high degree of autonomy in the recruiting, training, registration and even upgrading of their officials. However, the issue is likely to be forced when or before we move from Territorial to Regional competition. This will mean that we will need a new structure for the appointment of officials to work at the new Regional Championships. Other functions for the new group might include making recommendations for Level 3 training and arranging appropriate experience; contributing to the appointment of Peer Groups; and advising as requested on appointments to National and other supra-Regional meetings.

- ii. One very positive thing emerging from the new England Athletics meetings at regional level is the development of a more structured approach to the calendaring of officials' courses. We hope to run at least one Level 1 and one Level 2 courses each year.
- iii. We ran a UKA Level 2 course (all disciplines) for 32 people at Horspath on 21st April and a UKA Level 1 Assistant Official course at Wallingford on 4th June, for 9 members of the Goring and Wallingford Club.
- iv. Oxon AA officials supported the launch meeting for the renamed Sir Roger Bannister Track at Iffley Road on 10th May.
- v. Officials are urgently needed for the weekend of the BMAF Combined Events Championships at Horspath on 7th & 8th July.
- vi. We have lost another County Official – Alan Tanner, a Timekeeper from Banbury Harriers and husband of Sandra, a fellow official.
- vii. Phil Whitter is unwell at the moment and having to undergo hospital tests. He will not be available to officiate for a while.
- viii. Oxford Youth Games at Radley College on Sunday 8th July.

7. **Road & Cross Country Task Group** –

- a) **Cross Country** – County X-C is the 6th January 2008 at Banbury. BS has spoken to Ian Robinson, Banbury will host the meeting. Although it is unlikely that the school will be available. BS to continue liaising with Ian. **ACTION** - BS
- b) **Road** – WA gave his report –
 - There have been no meetings of the Endurance Sub Committee since January.
 - WA has not heard of any problems with the new permit system.
 - Since the last meeting there have been 9 permit races. Thanks to the officials he has received reports on nearly all of them. The County Road Relays were particularly successful this year, partly because of the excellent weather. Thanks to Hook Norton, Rose Webb, Gary Harris and all the officials.
 - Following the cancellation of this year's Abingdon Marathon WA has been looking for a venue for the County Championships. His first thought was the Luton Marathon on 2nd December, but those who have run were not supportive and it clashes with the Oxford Mail League. Other local marathons happen too soon and will be full before we get anything in place. So his recommendation is that we give it a miss this year.
 - There have been 5 events in the Grand Prix series. In the men's competition these have been won by 5 different clubs and Witney, Headington and Woodstock are locked together at the top of the table. In the women's competition Headington have a healthy lead.
 - WA will be away from 13th June to 14th July, so he asks clubs to hang onto their permit applications until he gets back.
- c) **Officials** – GP gave his report –
 - All running smoothly, spreadsheets up to date.
 - 42 events this year, 2 cancellations – Abingdon Marathon and Chorley Chase.
 - Small band of officials covering.
 - Starter, Race Referee, Time Keepers at each event, but we still need more.
 - Concern – H&S workshop for Level 3 Timekeepers etc. Should be all through by end of year. CB suggested courses October onwards. A Friday evening, 12th October provisionally booked. CB to arrange. **ACTION** – CB
 - Confirmation of gradings from UKA/SEAA still sporadic.

8. **Liaison with Local Authorities and Education** – JW not present.

9. **A.O.B.** – There was nothing to report.

Meeting closed at 10pm - **DATE OF NEXT MEETING** – Friday 7th September 2007 at Exeter Hall, Kidlington at 7.30 pm.