

OXFORDSHIRE AA COMMITTEE MEETING HELD FRIDAY 8TH SEPTEMBER 2006 AT EXETER HALL, KIDLINGTON

Present – Alan Vincent, Lyn Hopkins, Barrie Strange, Peter Chivers, Colin Mitchell, Catherine Parkinson, Alan Corfield, Andrew Garner(ABI), Paul Harris, Jon Wheatcroft, Alan Roche, Tracey McCallion(GOR), Alan Woodland and Will Atkinson.

1. **Apologies** – Mike Shipway, Steve Flynn (BIC), Kay Reynolds (RAD), Richard Jegou (WHH), Noel Blatchford (ABI) and Christine Benning.

2. **Communications** –

a) **Minutes of the previous meeting held 9th June 2006 and 14th July 2006** –

Minutes of the meeting held 9th June were agreed to be a true record. Proposed by PC and seconded by JW.

Minutes of the meeting held 14th July were agreed to be a true record. Proposed by AR and seconded by BS.

b) **Matters Arising** –

- i. Item 2(b)(iv) – Should read ‘Club to pay for bullets at club events’. Guns and repair can be claimed for if they are working for County events, not just for club events. If a County event, then bullets can be claimed for.
- ii. Item 6(a) – Hammer Coach, AV stated that we do need a coach and this item should be followed up. Main options would be to try and identify someone to specialise and/or provide one or more specific coaching sessions to encourage the event.
- iii. Item 8 – Ex-Hook Norton Harrier – AR to keep AV informed. The new membership scheme, when it comes into operation, will stop this from happening.

c) **Secretary’s Report and Correspondence Received** –

i. **SEAA/AAA/UKA**

- SEAA Cheque for Unaffiliated runners - £211.91 – sent to AC.
- Minutes of the First Claim and Hardship Committee Meeting Held June 2006.
- Minutes from the SEAA Special General Committee meeting held 25th July 2006, discussion Notes on the future structure and constitution of the Association from 1st January 2007.
- SEAA Minutes of the Special Management Group meeting held 22nd June 2006.
- SEAA Minutes of the Management Group meeting held 7th June 2006.
- SEAA Information Update No. 101 – July 2006.
- SEAA Agenda for the General Committee meeting to be held 6th September 2006.
- SEAA Road Running Management Committee minutes of meeting held 18th July 2006.
- SEAA Track & Field Management Committee minutes of meeting held 26th July 2006.

- SEAA Cross Country Management Committee minutes of meeting held 25th May 2006.
- SEAA Management Group minutes of meeting held 7th June 2006.
- SEAA Special Management Group minutes of meeting held 22nd June 2006.
- SEAA Minutes of the First Claim & Hardship Committee meeting held 31st July 2006 –
 - Graham Hicks and Shona Crombie-Hicks from Bourton Road Runners to Winchester AC.
- SEAA – The Future of the SEAA letter and a ‘tick list’ to be completed and returned by 18th September. Discussed to be completed and returned.
ACTION – LH
- Minutes of the Eligibility Committee meeting held 21/08/06.
- Minutes of the SEAA Facilities Committee meeting held 17/07/06 –
 - Report on Southern Assessments – Abingdon, work to get underway in August/September.
 - TVAC – problems with Pole Vault Equipment, Hammer cage and a hole in the track.
- Minutes of the SEAA Special General Committee meeting held 25/07/06 – Future Structure and Constitution of the Association was the only item on the agenda. All points of report discussed.
- Minutes of the SEAA General Committee meeting held 05/07/06.
- SEAA Results booklet for the U15 and U20 Inter-Counties Champs x 2.
- SEAA – Letter from Office Manager – new club wishing to affiliate to Oxon AA – MG Harriers – Discussed – committee not happy with a few things concerning the new club. The main members are scattered around several counties and there is no membership fee – how will they pay their affiliations? AV to contact the SEAA to clarify. **ACTION - AV**

ii. **OTHER**

- Invoice from Wycombe Leisure Ltd for hire of room at Windrush Leisure Centre for Oxfordshire Sportshall AGM – 4th August 2006. – Sent to AC.
- Receipt for National finals expenses from Banbury and Radley – for AC.
- Restover Lodge Hotel – Rotherham – information on accommodation if attending meetings at Don Valley Stadium in Sheffield.
- Details of Oxford Mail Cross Country League new volunteers.
- List of County entries for the Abingdon Marathon handed to AC.

iii. **RACE ENTRY FORMS**

- Headington 10k – 3rd September 2006.
- Aldershot Road Relays – 23rd & 24th September 2006.
- Stevenage ½ Marathon 5th November 2006.
- Bedford Harriers Half Marathon – 10th December at Wootton.
- Brooks Brighton 10k – 19th November 2006.
- Brathay Windermere Marathon – 20th May 2007 – www.brathay.org.uk

d) **Restructuring Update – AV** –

Copies of September Update to be distributed at the AGM. AV reported – We intend to stay within the current constitution, therefore no changes to be recommended at the AGM. **ACTION** – LH to print copies for AGM.

e) **A.G.M. 2006** –

- i. BS would like to propose Alan Corfield as a Life Vice President at the AGM for his hard work over the last 12 years as County Treasurer. All present agreed and AV will second. **ACTION** – BS to send in proposal before AGM.
- ii. AV read out list of current members to check who would be willing to stand again. Kate Worrall from Witney RR has volunteered to stand as Treasurer as AC is standing down.
- iii. Officials Secretary – AV will still stand for the Track & Field part, would be good to have another person for the endurance section. Person to be obtained.
- iv. Track & Field Co-Ordinator – PO will not be standing again, brief to go out to clubs at a later date.
- v. After the AGM LH to check with new committee what personal details they are willing to show on County Website – name, position, telephone, email, address. **ACTION** - LH
- vi. As we are taking a new direction with the Restructure, we would welcome any interest from people who wish to be part of the task groups. It would be good to have some new input at meetings. **ACTION** – LH to email clubs.
- vii. Venue has been confirmed as Exeter Hall and the start time is 7.30 pm and **not** 7 pm as previously advertised.
- viii. AV to send a letter of thanks to Derek Adams as he has audited our accounts for 12 years. **ACTION** – AV

f) **South East Region Council Meeting 4th September 2006** –

AV reported on the meeting –

- Peter Masters elected as Chair.
- Chris Benning and Elspeth Turner are Interim Sub-Regional Managers with contracts through to December 2006.
- Andy Neal appointed to take forward coaching and related topics.
- Affiliation – Club affiliation scheme to be introduced from April 2007 – likely to be £50. Club Member fee would be £3 to start with, eventually £5 with membership number issued as a passport to competition.
- Regional Website – target Christmas 2006.
- AV has taken on Officials and Volunteer Development and Educational Links. Co-options may be needed in Finance, Health, Marketing, and Links with SEEDA.
- Future dates of meetings – Regional Chairs 23/24 October, SERC 22 November. Sub-Regional TBA between these.
- Question – Will we have to affiliate to both the SEAA and South Region? AV stated this was unknown at present. AV to email info out to clubs. **ACTION** – AV

g) **Oxford 2012** – nothing further at present.

h) **Website** –

- i. Many thanks to Paul Kelsey for getting new website up and running, thanks also to Mike Sandford for setting up in 1999 and all his work to date.
- ii. TM noted that the secretary for Goring & Wallingford is incorrect – LH to amend. **ACTION** – LH

- iii. Question asked if Val Wright is still the secretary of Bicester – LH to check. **ACTION** – LH
- iv. BS has received information from Mike Sandford for the transfer over to PK. Mike Sandford has retained the name ownership of the Website until renewal date. (Domain name). (Oxonaa.org is handled by a company in Switzerland) The County would prefer PK to have ownership.
- v. Mike has paid out annual renewal, AC dealing with £139.58.
- vi. PK has said that most of the work is being carried out by his son Tom at present. A suggestion was made that we make a donation. All agreed on £50.

i) **Press & Publicity Officer** – MS unable to attend meeting, no report.

3. **Facilities & Equipment** –

a) **Treasurer's Report** –

i. AC tabled the accounts –

Income	£	Expenditure	£
SEAA Road Levies	211.91	Room Hire	53.40
Vest Sales U13 Inter Counties	175.00	Official Badges	17.53
Coach Fares U13 Inter Counties	130.00	Hire Horspath for Track & Field Champs	705.99
		Travel	21.00
		Coach Hire – Kingston	385.00
		County Vests Stock	999.04
Total Income	£516.91	Total Expenditure	£2181.96

Current Account - £399.63

Investment Account - £7021.66

Development Account

Income	£	Expenditure	£
Nil	Nil	M Sandford Exps - Website	£139.58

Current Account - £605.15

Deposit Account - £3995.79

AC reported –

- ii. There are still expenses to come for the end of the Financial Year, which is the 30th September, please hand in to AC as soon as possible.
- iii. Track & Field Championships shortfall of £545.
- iv. Document received from Oxford City Council – signature required for future fixtures to be held at Horspath as a contact for 02/09/06 – 24/04/07. Facilities cheaper to hire for juniors. BS to be the contact. **ACTION** – AC/BS

- v. Crop Tops – AC has been in touch with WASP, samples sent to him, but lost in the post. AC will pass details onto new treasurer.
4. **Recruitment, Retention and Participation** – nothing at present.
5. **Competition** –
- a) **County & Inter-County fixtures** –
- i. U13 Boys and Girls at Kingston-upon-Thames – 30th July, team managers Mike Miles and Alan Millbank, Carl Pinder there on the day. Boys and Girls 8th out of 11 Counties.
 - ii. Senior Men and Women at Crawley – 13th August, team managers Kay Reynolds and Gary Jennings. KR was disappointed not to receive contact details from the County Champs and therefore had great difficulty getting hold of athletes. Also she only received the Ranking list a few days before the day. Only athletes from Radley, Banbury and White Horse took part. The men were 8th and the women were 6th.
 - iii. U20/15 Men and Women at Eton – 26th August, Mike Hughes team manager. 2 winners, Lucy Boggis 100H U20 and Kirsty Warland 75H U15. U20 men and women 14th out of 18 and U15 boys and girls 11th out of 18.
 - iv. U20/17/15 Men and Women at Tilsley Park – 17th September, Eileen Kear women's team manager and BS for the men. Counties taking part, Devon, Kent, Worcs, Dorset and Oxon. First aid booked. BS to check with Ray Lacey about Officials lunches. **ACTION** = BS
 - v. County X-C – 7th January 2007 probably at Horspath/Shotover.
 - vi. Track & Field Champs – May 2007 – Should be Tilsley Park, but track being re-surfaced, if unavailable should be at Horspath.
- b) **Road Race Report** – WA reported –
- i. Since the last meeting the permit races have been the Hornton 6, the Thames Run, the Mel Leafield 10m, the last two Motavations, the Hooky 6 and the Headington 10k. WA still requires reports.
 - ii. Witney look almost certain to win the Men's competition and are ahead in the Women's competitions in the Grand Prix.
 - iii. UKA have launched their new procedures for officials and WA is about to contact clubs to get a list of proposed grade 2 officials from them. WA will also draw up a list of more senior officials for approval by this committee. There will be 3 grades.
 - iv. PH has produced Road Rankings, still being processed and they will link with the website. **ACTION** – PH
6. **Coaches, Officials & Administrators** –
- a) **Power of Ten Report – Colin Mitchell and Pete Chivers** –
- CM showed an impressive presentation on the Power of 10. (Copy attached for those sent by email. Hard copies available for others, contact LH.)
- Basically we need to get bronze levels to silver and silver to gold, how do we achieve this?
 - CM felt we needed a stronger coaching base at both Club and County.

- Field is very weak in all age groups, track strong with a lot of potential.
- Quick fix is silver to gold, long term bronze to silver to gold.
- Retention from 17 to 20 required – how? Felt that as the boys and girls in the U20 were not combined this contributed to large drop outs.
- No cages in schools therefore no throws coached.
- Suggestion that we contact athletes, coaches, parents of silver level to find out what we can do as a County to help the athletes achieve gold.
- We should encourage athletes, clubs, parents, coaches to look at the Power of Ten web site and County Rankings.
- CM to put together a plan and involve CP and to give regular updates at County meetings.

b) **Officials' Secretary's Report**

- i. AV reported that with the track and field season nearing an end, he should like to thank all those who have officiated at County and Inter-County fixtures this year their efforts are much appreciated.
- ii. Completed work/duties sheets for the season should be returned by the end of this month. This is an absolute necessity for those looking for upgrading. For others, it should still be done, especially in view of the UKA's new practices on officials' registration and insurance.
- iii. The season is not quite over and we are hosting the U20/U17/U15 Inter-counties match at Abingdon on Sunday 17th September. We could still do with extra officials for this, although Ray Lacey has done an excellent job in getting together a good complement. Any late offers to Ray Lacey or Alan Vincent.
- iv. Our attempts to organise a Young Officials' Conference for the new Region in the autumn have foundered on the difficulties of finding a date suitable to those we wanted to have as session leaders. We now hope to go ahead in the spring.
- v. We would like to run another event for Oxfordshire officials this autumn and Catherine Parkinson and AV hope to come up with a date and a programme soon.
- vi. AV would like to suggest that we consider hiring a Photofinish team for any future Inter-Counties matches that we are hosting. All felt this would be a good idea.

7. **Liaison with Local Authorities and Education-**

JW reported –

- i. Midlands Schools at ESAA Combined Events Championships, Derby 16th & 17th September – Beth Hampson gained silver and gold, Hayley Luke gold and Adam Goodband silver and gold. Well done to all.
- ii. Both Hannah Bryan and Megan Edwards have been selected to represent the SE of England at the inaugural UK Schools Games in Glasgow on the 8/9/10 September.

8. **A.O.B.** – None.

Meeting closed at 10.15pm.

DATE OF NEXT MEETING – AGM 20TH OCTOBER AT EXETER HALL, KIDLINGTON AT 7.30PM (Not 7pm as previously advertised)